

## SOUTHWOLD TOWN COUNCIL

### **Minutes of the Meeting of the Planning and Development Committee held in the Committee Room at the Town Hall, Southwold, at 7pm on Tuesday 7<sup>th</sup> June 2016**

PRESENT: Councillor I R Bradbury  
          "          J Jeans  
          "          D Palmer  
          "          W Windell

Also present: The High Steward and the Town Clerk.

### BUSINESS

1. **Apologies:** Apologies were received from Cllr Temple and Cllr Tucker.
2. **Chair of Committee** – *to elect a Chair for 2016/17.* On the proposal of Cllr Bradbury and seconded by Cllr Jeans, it was unanimously agreed to appoint Cllr Windell as Chairman for 2016/17.
3. **Terms of Reference:** - *to note Terms of Reference.* Discussion took place regarding the Terms of Reference. The Committee advised that they would need further time to consider the Terms of Reference and this will be an agenda item for the next meeting.
4. **Declarations of interest:**
  - a) *To receive any personal declarations of interest regarding the agenda.*  
Nil.
  - b) *To receive any pecuniary declarations of interest regarding the agenda.*  
There were no declarations of interest.
  - c) *To receive any request for dispensations regarding the agenda.*  
Not applicable.
  - d) *To note any lobbying*  
Nil.
5. **Standing Orders:** *It was RESOLVED by all to suspend the meeting to allow public participation.*

There were no members of the public present.

*The meeting reopened.*

6. **Planning:**
  - (a) *To determine the Town Council response to the following applications:*
    - (i) DC/16/1826/LBC – Listed Building Consent – Replacement of attic dormer window, 30 East Street, for Mr S Matthews.  
**It was RESOLVED by all to suggest to WDC that they might approve the application.**
  - (b) *To receive decisions from WDC on previous planning applications:*

DC/16/0160/FUL – 19a North Parade	Approved
DC/16/1697/TCA – Southwold CP School, Cumberland Road	Approved

DC/16/1170/VOC – 6 Ferry Road	Approved
DC/16/1108/FUL – Sole Bay Terrace, North Road	Approved
DC/16/1270/FUL – 58 High Street	Approved
DC/16/1660/DRC – Poppy Cottage, Skilmans Hill	Discharged
The Committee noted the reasons for the Discharge.	

The decisions were noted.

(c) WDC New Local Plan

The Committee were reminded of the Joint Meeting taking place with Reydon Parish Council on Thursday 9<sup>th</sup> June at 7pm at Reydon Village Hall. WDC Planning Policy Officer Desi Reed will be present. All Town Councillors have been invited to attend. Response to the Waveney Local Plan will then be sent following the meeting.

7. Urgent Business: to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.

There was no urgent business.

**Date of next Planning and Development Committee Meeting:**

Tuesday 21<sup>st</sup> June 2016 at the Town Hall at 7pm.

There being no further business the meeting closed at 7.40pm.

Chair .....

Date .....